

INJURY MANAGEMENT POLICY

As part of Quality Personnel Service Group (“QPSG”) overall Work Health and Safety commitment, our company is dedicated to supporting its employees who sustain an injury or illness during the course of employment by assisting them to make a full recovery, and enable them to return to work in a safe and timely manner.

QPSG have a moral and legal responsibility to meeting this objective and our policy provides a reference whereby the Company Director commits the business to proactively managing these influences. We believe that all work-related injuries and illnesses can be prevented, our policy recognises that providing a safe workplace is not only the responsibility of the company but of all its employees.

QPSG is committed to:

- ensuring all workers during initial employment induction are provided with and made aware of QPSG Injury Management Policy and procedures.
- providing injury management and a safe and early return to work in the best interests of all personnel involved. This will be conducted in consultation with employees, medical practitioners and where applicable relevant external parties.
- ensuring the injury management process is commenced as soon as possible following an injury and in accordance with medical advice and relevant legislation
- providing employees with access to appropriate medical treatment following a workplace injury and/or illness that incorporates early assessment and involvement of rehabilitation specialist as appropriate.
- adopting a consultative approach to developing individual return to work plans, to ensure the active participation of treating doctors, rehabilitation specialists, management, the injured employee and their representatives when nominated.
- Making every effort to accommodate suitable duties for the injured worker, which are consistent with medical advice
- complying with legislative obligations with respect to the standard for rehabilitation
- providing the necessary resources to achieve this outcome

The principles in this policy apply to all locations and businesses of QPSG including host client workplace locations and premises where QPSG employees have been assigned to carry out their work duties.